



RIGBY HALL SPECIAL SCHOOL

SITE OPERATIVE – PERSON SPECIFICATION

	Essential	Desirable
Experience of	<ul style="list-style-type: none"> • Site Management/ Caretaking/Site Security. • Understanding of Health & Safety. 	<ul style="list-style-type: none"> • Experience in plumbing, grounds maintenance, electrical maintenance, carpentry, painting/decorating • Working in a school
Qualifications and Training	<ul style="list-style-type: none"> • Health & Safety qualification • Willing to do training where necessary. 	<ul style="list-style-type: none"> • Manual Handling training • COSHH training
Skills, attributes and qualities	<ul style="list-style-type: none"> • A positive and enthusiastic attitude to work. • Ability to prioritise jobs and be flexible in approach. • Be proactive. • Trustworthy and reliable. • Self-motivated. • Flexibility. • Ability to work alone and within a team. • Ability to work with minimum supervision and resolve problems independently. • Ability to plan and prioritise workload. • Ability to manage time effectively to complete tasks to a high level. • Ability to remain calm under pressure. • Good organisational skills. 	

	<ul style="list-style-type: none">• Good communication skills and ability to liaise effectively with persons at all levels both inside and outside of school.• Ability to establish rapport and respectful and trusting relationships with others.• Be able to carry out manual and portorage tasks within the Health and Safety guidelines.• Ability to present and conduct in a professional, courteous and responsible manner in line with Worcestershire County Council's safe working practices and Code of Conduct.	
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